

About Your Information: All correspondence concerning The National originating from APMA or supplier vendors who purchase our registrant mailing list will be sent to the address provided below.

Your Information

Name	First Name for Badge	ASPMA Member? <input type="checkbox"/> Yes <input type="checkbox"/> No	PMAC? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name	First Name for Badge	ASPMA Member? <input type="checkbox"/> Yes <input type="checkbox"/> No	PMAC? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name	First Name for Badge	ASPMA Member? <input type="checkbox"/> Yes <input type="checkbox"/> No	PMAC? <input type="checkbox"/> Yes <input type="checkbox"/> No
DPM Employer	APMA Member? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Address		City/State/Zip Code	
Office Phone	Fax	Email Address	

Additional Information

Per the Americans With Disabilities Act of 1990, check here if you have a disability and may require accommodations to participate fully. *Please describe:*

Annual Scientific Meeting Registration Fee

(Circle appropriate amount)	Until 3/2/18	After 3/2/18
<input type="checkbox"/> Each Assistant	\$99	\$199
Number of assistants registered	_____	
Total	\$ _____	

(Note: Assistants' **examination** fees must be paid separately and may not be included in this total.)

Payment

Total Registration Amount \$ _____

Payment type (check one): *Registration will not be processed unless accompanied by full payment.*

- Check enclosed in US dollars (payable to APMA, Inc.)
- MasterCard VISA American Express Discover

 Credit Card Number (please print clearly) Expiration Date

 Name on Card (please print clearly)

 Authorized Signature Date

 Day Phone of Cardholder

Mail, email, or fax your completed registration to:
 American Podiatric Medical Association
 Annual Meeting Office
 9312 Old Georgetown Road, Bethesda, MD 20814-1621
 Fax: 301-530-2752
 Email: membership_ask_apma@apma.org

The registration on this page is for assistants attending The National only. Please see the reverse side of this form for a separate registration, schedule, and fee for the review courses and certification examinations offered by ASPMA in conjunction with The National.

Please note:

- Educational topics are subject to change as the program schedule develops.
- All registration fees must be paid in advance.
- Full payment must be received with your registration form, or the total must be recorded as part of the sponsoring DPM's registration. Registrations without complete payment will not be processed.
- Registration for The National includes educational sessions (unless otherwise noted), exhibit hall entry, and refreshment breaks. Note: There is a separate fee for the examinations and review courses; they are not included in the fee schedule on this page.
- A confirmation of registration will be sent to you by fax, mail, or email within five to 10 business days after receipt.
- Written requests for registration refunds must be postmarked on or before June 18, 2018. Registration fees are refunded less a \$50 processing fee. All refunds will be issued after the meeting has occurred.
- No refunds will be made after June 18, 2018. Refunds are not granted to no-shows.

AMERICAN SOCIETY OF PODIATRIC MEDICAL ASSISTANTS (ASPMA)

2018 Comprehensive Review Courses and Certification Examinations

The ASPMA Comprehensive Review Courses

The review courses are given in two categories: clinical and administrative. The examinations will also be given in these two categories. These courses are "closed" courses offered only to ASPMA members who have preregistered to sit for the certification examinations. For more information on becoming a member of ASPMA, visit www.aspma.org and click on "Membership."

The review courses are on Thursday, July 12, 2018, from 8:00 a.m.-4:00 p.m., and the examinations are on Friday, July 13, 2018, from 8:00 a.m.-12:30 p.m. Examination confirmations will be checked for verification.

To Register for the ASPMA Certification Examinations

ASPMA members are required to submit the completed registration form to the right and \$325 examination fee, postmarked on or before June 11, 2018. A late fee will be added for those registering after the deadline. Only ASPMA members are eligible to attend the course and sit for the certification examinations, clinical or administrative. ASPMA membership must be obtained 90 days prior to the date of the exam. **You must also be registered for the Assistants' Program at the APMA 2018 Annual Scientific Meeting (The National) to be eligible to take the examinations.**

Study Manuals

The \$325 fee for the clinical and administrative examinations includes *The Comprehensive Guide to Podiatric Medical Assisting*. As soon as you register to take the examination, the study guide will be shipped to you.

Administrative Examination

The study manual for the administrative examination, *Saunders Medical Office Management, Third Edition*, by Alice Anne Address, CCS-P CCP, is available on Amazon.com.

Please complete the form below and mail with your check made payable to ASPMA Qualifying and Examining to:

ASPMA
Karen Keathley, PMAC
1616 North 78th Court
Elmwood Park, IL 60707-3548
Phone: 888-88ASPMA

A \$25.00 fee will be charged for all returned checks.

Your Information

ASPMA Member Name

ASPMA Membership Number

Which Examination You Will Take (Clinical or Administrative)

DPM Employer

Office Address

City/State/Zip Code

Office Phone

Mobile Phone (Required)

Fax (Required)

Email Address (Required)

Checklist for Review Courses and Certification Examinations

- Completed form
- \$325 examination fee
(if mailed prior to June 11, 2018)
- \$375 examination fee
(includes \$50 late fee if mailed after June 11, 2018)
- Photocopy of ASPMA membership card
- Member of ASPMA in good standing for a minimum of 90 days prior to taking the examination